

Website

Responsible for updating and maintaining the website with current information.

Link for the Intuit Login:

<https://www.intuit.com/login/>

Crosstownquilters@gmail.com needs to be checked regularly as people interested in joining the guild will contact us with the email address.

A bill will come annually in December for the entire year. This needs to be printed out and given to the Guild Treasurer for reimbursement.

There are four pages to the website.

1. Home

This page consists of general information about the guild and a picture.

This page does not need to be changed (except for the picture occasionally)

2. Contacts

This page lists the names of each officer and chairperson and the jobs they hold.

This page needs to be updated as officers and chairpersons change.

3. Charity/BOM

This page consists of a picture of the current Block of the Month and any directions for charity projects.

This page needs to be updated monthly as a new Block of the Month is presented.

4. Schedule

This page consists of the current schedule as given by the Program Committee. It also contains any information about the Yearly Getaway and any current Quilt Show information.

This page needs to be updated as schedule information is attained or changed.