

President

The President shall preside at all meetings of the executive board and general meetings of the guild.

The President shall appoint all committee chairpersons and shall be an ex-officio member of all committees except the nominating committee.

Responsible for writing and submitting a letter for each Newsletter.

Responsible for calling executive board meeting as needed.

Determine the order of business at the start of each meeting. Generally starting with welcoming the group and ask for new members or guests. Call for updates from each committee. Call for a break from the meeting, then continue with Old or New business, then call for Show and Tell. Lastly, calling on the Program committee to introduce the guest speaker or member demonstrator.