## **Newsletter Editor**

Responsible for 2 newsletters. One before the first meeting in September and the other before the first meeting in January.

The September newsletter will be mailed to every members. The January newsletter will be emailed to all those with an email address. Those without an email address and lifetime members will have a copy mailed to them.

The newsletter will consist of information pertaining to the guild including a President's message, program schedule and reports from each committee.

The editor must work with membership to get new member mailing and email information.