

Membership

The membership year is July 1 – June 30.

Collect membership dues of \$35.00 for full time members, \$20.00 for associate members and \$10.00 for subscribers paid annually before June 30th of said year and forward to Treasurer. Lifetime members (over the age of 90) are free.

Collect a \$2.00 fee from new members for a guild badge.

Responsible for maintaining the membership listing to consist of no more than 90 full time members and 20 associate members. Maintain name, address, email, DOB and phone for each member.

Responsible for distributing the annual renewal form by the first meeting in April.

Give member information to person making "the book" and to Hospitality.

Maintain a waiting list with the date of application. Contact applicants in order as vacancies occur annually.

Responsible for submitting a report to the newsletter with any changes or corrections to member information.

On an election year, the outgoing chair is responsible for a report summary of the year's events at the annual meeting. On a non election year, the current chair is responsible for the report for the annual meeting.